



## KINGSTHORPE PARISH COUNCIL

www.kingsthorpe-pc.gov.uk | clerk@kingsthorpe-pc.gov.uk | 01604 979460

To Members of the Council:

In accordance with Schedule 12, Para 10 (2) of the Local Government Act 1972, you are hereby summoned to attend an **ANNUAL MEETING OF KINGSTHORPE PARISH COUNCIL** on **WEDNESDAY 15<sup>TH</sup> MAY 2024** commencing at **7.00PM**. The meeting will be held at Kingsthorpe Baptist Church, High St, Kingsthorpe, Northampton NN2 6QF

Members of the Press and Public are cordially invited to attend

A Barnes

A Barnes  
Clerk to the Council  
9<sup>th</sup> May 2024

### AGENDA

#### **55/24 ELECTION OF CHAIR**

- 55.1 To elect a Chair for the forthcoming municipal year
- 55.2 To receive the Declaration of Acceptance of Office

#### **56/24 APOLOGIES AND REASONS FOR ABSENCE**

#### **57/24 DECLARATION OF MEMBERS' INTERESTS AND APPLICATIONS FOR DISPENSATION**

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interests which they may have in any of the items under consideration at this meeting

#### **58/24 MINUTES**

To receive and approve the minutes of the meeting held on Saturday 16<sup>th</sup> March 2024

#### **59/24 ELECTION OF VICE-CHAIR**

- 59.1 To elect a Vice-Chair, for the forthcoming municipal year
- 59.2 To receive the Declaration of Acceptance of Office

#### **60/24 REPORTS FROM POLICE REPRESENTATIVES AND WEST NORTHAMPTONSHIRE COUNCILLORS**

*At each meeting shall be no more than 15 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chair*

#### **61/24 DEPUTATIONS FROM MEMBERS OF THE PUBLIC**

An opportunity for members of the public to speak in accordance with procedures laid down in Standing Order 3 (d-g). *At each meeting shall be no more than 15 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chair*

#### **62/24 REPORTS FROM MEMBERS SERVING ON OUTSIDE BODIES**

To receive verbal updates from members who serve as representatives on outside bodies

## **63/24 FINANCE**

- 63.1 To agree to pay Raybell & Sons Invoice of £756 for the Welford Road Allotments roadway
- 63.2 To approve and authorise payments for May expenditure
- 63.3 To receive and note Bank Reconciliation for March 2024
- 63.4 To receive and note Bank Reconciliation for April 2024
- 63.5 To note Council has been awarded £5,000 towards the purchase of Vehicle Activated Signs (VAS) from the Northamptonshire Safer Roads Alliance (NSRA) Community Fund

## **64/24 ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN**

- 64.1 To review and consider the report of the Internal Auditor
- 64.2 To approve the Annual Governance Statement (Section 1)
- 64.3 To approve the Annual Accounting Statement (Section 2)
- 64.4 To approve the electoral rights of inspection of accounts will begin on Monday 3<sup>rd</sup> June 2024 and end on Friday 12<sup>th</sup> July 2024

## **65/24 COMMITTEES AND WORKING GROUPS**

To receive and adopt the decisions as detailed in the minutes:

- 65.1 Planning Committee - Monday 8<sup>th</sup> April 2024
- 65.2 Planning Committee - Tuesday 7<sup>th</sup> May 2024
- 65.3 To receive any other updates from Working Groups

## **66/24 CALENDAR OF MEETINGS FOR THE 2024-2025 MUNICIPAL YEAR**

- 66.1 To approve the schedule of meetings
- 66.2 To make any decisions as appropriate

## **67/24 APPOINTMENT OF COMMITTEES AND WORKING GROUPS**

To elect Committee and Working Group members:

- 67.1 Planning Committee
- 67.2 Climate Change and Environment Committee
- 67.3 Staffing Committee
- 67.4 Finance Committee
- 67.5 Community Plan Committee
- 67.6 Library Working Group
- 67.7 Grants Panel
- 67.8 Events Working Group
- 67.9 Crime Prevention Initiatives Working Group
- 67.10 VAS Working Group

## **68/24 REPRESENTATION ON EXTERNAL BODIES**

To elect members:

- 68.1 Police Liaison (Cllr Lewin)
- 68.2 Parish Path Warden (Cllr Lewis-Nichol)
- 68.3 Armed Forces Champion (Cllr Ajayi)

## **69/24 BANK MANDATE FOR UNITY TRUST BANK**

- 69.1 To agree bank mandate (Cllrs, Ajayi, Kilby-Shaw, Beardsworth, S Miller, Lewin)
- 69.2 To confirm any mandate removals

## **70/24 REVIEW OF TERMS OF REFERENCE**

To approve and adopt the following:

- 70.1 Planning Committee
- 70.2 Climate Change and Environment Committee
- 70.3 Staffing Committee
- 70.4 Finance Committee
- 70.5 Community Plan Committee
- 70.6 Library Working Group
- 70.7 Grants Panel
- 70.8 Events Working Group
- 70.9 Crime Prevention Initiatives Working Group
- 70.10 VAS Working Group

**71/24 RECEIPT OF AGENDAS AND MINUTES BY EMAIL**

To approve the receipt of agendas and minutes by email under Section 8 of the Electronic Communications Act 2000

**72/24 GENERAL POWER OF COMPETENCE**

To note that the Parish Council, having 2/3 electoral mandate, and a CiLCA qualified Clerk, remains eligible to exercise its right to use the General Power of Competence

**73/24 COMMUNITY GOVERNANCE REVIEW PHASE 2 CONSULTATION**

To consider a response to West Northamptonshire Council

[Community Governance Review Phase 2 Consultation](#)

**74/24 KINGSTHORPE VILLAGE SUMMER FAIR**

74.1 Does Council wish to acquire a stall at the village Summer Fair on 23<sup>rd</sup> June 2024

74.2 Approve any expenditure

**75/24 WEST NORTHAMPTONSHIRE'S NEW DRAFT LOCAL PLAN**

To consider a response to West Northamptonshire Council

[Have your say on West Northamptonshire's new draft Local Plan](#)

**76/24 TO CONSIDER ANY CORRESPONDENCE RECEIVED**

To note correspondence received and/or make any decisions as appropriate:

76.1 Response from Sir Michael Ellis – Matters arising from minute reference 32/24

76.2 Response from Chris Carvell, WNC –Matters arising from minute reference 50/24

76.3 Email from Obelisk Spinney Pocket Park – Grant acknowledgement

76.4 Electoral Changes Map – Matters arising from minute reference 51/24

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**77/24 ITEMS FOR INFORMATION ONLY**

For Councillors to raise matters not requiring a decision:

77.1 To receive a verbal report from the outgoing Chair

77.2 To receive and note the Vehicle Activated Signs (VAS) Report

**78/24 DATE AND TIME OF THE NEXT MEETING**

To note the date as Saturday 15<sup>th</sup> June 2024 at 2.00pm